



**Indira Gandhi Delhi Technical University for Women**  
(Established by Govt. of Delhi vide Act 09 of 2012)  
Kashmere Gate, Delhi-110006  
University website: [www.igdtuw.ac.in](http://www.igdtuw.ac.in)

**BBA ADMISSIONS 2021-22**  
**SPOT ROUND 3**  
**(Only for IGDTUW)**

All female candidates who fulfill the minimum eligibility criteria as per IGDTUW BBA Admission Brochure 2021 and registered with CMAC are eligible to appear for spot round 3. The admission shall be done strictly on the basis of merit list drawn on the basis of marks in **best of four subjects (including English)** in XII Board examination or its equivalent examination. Vocational courses (as specified in the CBSE list) will not be counted in the best four subjects.

**Date of Spot Round 3 of Counseling: 08-12-2021 (Wednesday)**

**Reporting Time: 10 AM**

**Venue: Seminar Hall, Administration Block, IGDTUW**

For eligibility and other details please refer IGDTUW BBA Admission Brochure 2021 available on [igdtuw.ac.in](http://igdtuw.ac.in) and for any query please write to [bbaadmissions@igdtuw.ac.in](mailto:bbaadmissions@igdtuw.ac.in).



# INDIRA GANDHI DELHI TECHNICAL UNIVERSITY FOR WOMEN

Kashmere Gate, Delhi – 110 006

## BBA Admission (2021-22)

### Notice for Admission in BBA Program to fill up the vacant seats

#### ( Spot Round 3 of Counseling)

Spot Round 3 of Counseling for admission to the BBA Program at IGDTUW to fill the vacant seats is scheduled to be held on 8th December 2021. The following process will be adopted for offering admission subject to availability of the seats:

#### **Note:**

1. All the female applicants who have already applied to the BBA Program through Centralized Counseling Portal of Common Management Admission Committee 2021(CMAC-2021) are eligible to attend the Spot round 3 of Counseling as per the schedule given below.
2. Merit will be drawn for the reported candidates on the basis of the percentage in the best of four subjects, including English and excluding skill-based/vocational courses.
3. Calling of the candidates for the Spot round 3 of Counseling shall not be considered as entitlement for the admission. Admission in the BBA program will be offered strictly on the basis of the merit and the availability of seats at the time of Counseling subject to fulfilment of minimum eligibility criteria as mentioned in the “Information Brochure” for admission to Bachelor of Business Administration (BBA) for academic year 2021.
4. Candidates who cannot come physically can authorize their parent/relative/guardian/friends as their representative to participate in the Counseling round on their behalf and complete admission formalities. No other relaxation will be given in the procedure of admission. Respective representatives will have to carry a valid ID proof and letter of undertaking from the candidate along with original & photocopy of required documents. Only the student or his/her one representative will be allowed inside the Counseling venue to maintain social distancing norms.
5. Candidates are advised to visit the IGDTUW website [www.igdtuw.in](http://www.igdtuw.in) regularly for receiving further updates about the Counseling and the admission process.
6. **Withdrawal Policy: As per BBA Admission Brochure 2021.**

### Schedule of the Spot round 3:

Eligible Candidates	Reporting Time	Date and Venue
All the female applicants who have already applied to the BBA Program through CMAC-2021 and fulfill the minimum eligibility criteria as per IGDTUW BBA Admission Brochure 2021	10:00 am	Date: 08-12-2021 Seminar Hall, Administrative Block, Indira Gandhi Delhi Technical University for Women, Kashmere Gate, Delhi-110006

### Documents required at the time of Spot round 3 of Counseling

The candidates must produce the following documents (**original as well as one-self attested photocopy**) in the order given below:

- i. Demand draft of **Rs 91,000 (Ninety One Thousand only)** for the First Year Fee drawn in favour of the of **“Registrar, IGDTUW- Fee Account” payable at Kashmere Gate, Delhi-110006**
- ii. Print-out of the CMAC application form
- iii. Mark sheet and certificate of the qualifying examination i.e. Class XII or equivalent
- iv. Proof of CGPA Conversion (if applicable)
- v. Class X Certificate in support of date of birth proof
- vi. Reserved category (SC/ST/OBC-NCL/EWS)/sub-category (CW/PD) Certificates, if applicable (The formats of some of these certificates have been provided in the Admission Brochure)
  - a. Note: The names on the certificates, 12th mark sheet and caste certificate should be exactly same; otherwise an affidavit for the same has to be produced.
- vii. For candidates who have passed Class XII through Patrachar Vidyalaya, Delhi / National Institute of Open School Delhi (NIOS), the criterion for deciding the region shall be the location of their centre of examination. Such candidates must bring a copy of their admit card.
- viii. Medical fitness certificate
- ix. 3 passport size photographs

### **Covid19 Social distancing Protocols to be followed:**

1. All candidates should wear masks properly covering their nose and mouth.
2. All candidates should have “Arogya Setu” App installed on their mobile and it should show healthy status at entry gate.
3. Thermo gun temperature check-up will be done at entrance gate for all candidates and university staff engaged in the Counseling process.
4. If any candidate fails to meet the criteria of “Healthy status”, he/she will not be allowed to enter the Venue.
5. Entire room floors, walls, gates and doors will be sprayed with disinfectant.
6. Counseling functionaries will also wear masks.
7. Sanitizers will be available at door entry and inside the Venue.
8. Avoid crowding at entry and exit point.
9. Keeping in view the physical distancing, University has adequate rooms capacity to meet proper seating arrangement for Counseling. Due distance will be maintained between every two candidates in seating arrangement.
10. Adequate arrangement of safe drinking water is made. However, candidates are advised to bring their own water bottles also.